



**Person in Charge Certification
NEW! OSU Know & Show Curriculum**

The Person in Charge (PIC) Certification is a one-day (Level 1) food safety training which meets Ohio Department of Health training requirements for food service employees as well as those opening an establishment for the first time.

**New Curriculum Developed by
OSU Extension!**

The PIC program enhances employee understanding of major food safety principles. This interactive program includes several hands-on activities, handouts and a certificate of completion.

PIC Class Information

Fee: \$25
Class dates and times: 8:30 a.m. – 1:00 p.m.
March 12th, May 7th or September 10th
Where: OSU Champaign County Building
Conference Room C
Register online:
go.osu.edu/foodsafetychampaign



Primary Instructor

Sofia Carter
OSU Extension Educator
Family and Consumer Sciences
Champaign County
carter.1991@osu.edu

Assisted by other ServSafe™
Instructors and registered
sanitarians, depending on location

Brochure updated 11/05/2024

OSU Extension Champaign County
1512 S US Hwy 68, Suite B100 Urbana,
OH 43078

Phone: 937-484-1526
carter.1991@osu.edu

Visit us online:
go.osu.edu/foodsafetychampaign
or
champaign.osu.edu

Food Safety Training registration:
go.osu.edu/foodsafetychampaign



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**Food Safety
2026
Trainings
and
Certification**

OSU Extension Office
Champaign County
Family and
Consumer Sciences



Food Safety Manager Training Details

The *Food Safety Manager Certification* program, (Level 2) uses the ServSafe® 7th Edition and provides food service managers, operators, and owners with accurate, up-to-date information on all aspects of handling food. The principles learned in this course can easily be applied and practiced by all food service workers.

Upon successful completion of the course and exam, participants receive a **ServSafe® Certification** and an **Ohio Food Protection Certification** from the Ohio Department of Health (ODH).



Additional ServSafe® Manager and Person in Charge programs may be scheduled for groups of 5 or more. If you are interested in hosting a program for your employees, please call 937-484-1526

Exam Only Options

Taking an online course or need to retest? OSU Extension can proctor certification exams. Online courses must provide proof of completion before scheduling test. Call to schedule 937-484-1526

1. Review and test with scheduled class
2. Exam on day of choice

The cost for each option is **\$90**.

Session Topics

- Providing Safe Food
- Forms of Contamination
- The Safe Food Handler
- The Flow of Food:
- An Introduction, Purchasing, Receiving & Storage, Preparation, Service
- Food Safety Management Systems
- Sanitary Facilities & Pest Management
- Cleaning and Sanitizing

Class Details, Time & Fee

Time Doors open 8:00 a.m.; Sign in required, class starts promptly 8:30 a.m.

*Participants **MUST** attend two (2) consecutive days to be eligible to take the certification exam.

Fee - \$200 per person - Registration is not complete until payment is received. Included with fee: book, food safety resources, exam*, light snacks & lunch.

Optional, the book may be picked up after payment. All classes are held at the Champaign County Building Conference Room C.

The Ohio Department of Health now requires all food service facilities licensed at a 'Risk Level 3 or higher' to have at least one staff person who has completed an ODH approved **Level 2** Food Safety training.

****Cancellation Policy****

Registration fees will not be refunded. If notification of your inability to attend is received 48 hours prior to the first session of the program, your paid registration will be honored at a subsequent Manager or Person in Charge program. *You must be officially enrolled in the new class prior to the registration deadline or forfeit registration.* We reserve the right to cancel a class due to low enrollment.

Registration

Online (preferred) - QR code
go.osu.edu/foodsafetychampaign



In-person - Deliver to office

Mail - Return this form and payment to:
OSU Extension, Champaign County
1512 S US Hwy 68, Suite B100
Urbana, OH 43078

Please use one form per participant.

Name

Company

Address

Phone

Email

2026 Class Dates

Check class choice Level 2

- April 3rd and 10th 8:30 a.m - 5:30 p.m
(Registration due March 17th)
- August 7th and 14th 8:30 a.m - 5:30 p.m
(Registration due July 21st)
- October 9th and 16th 8:30 a.m - 5:30 p.m
(Registration due Sept 22nd)

Payment

Required to complete registration

Credit Card: Use for online registration, in person or by phone 937-484-1526

Check: Mail, or pay in-person Payable to:
Ohio State University Extension

Cash: In person